



Shropshire Council
Legal and Democratic Services
Shirehall
Abbey Foregate
Shrewsbury
SY2 6ND

Date: 11th September 2014

Committee:
West Mercia Energy Joint Committee

Date: Monday, 22 September 2014

Time: 10.00 am

Venue: Shrewsbury Room, Shirehall, Abbey Foregate, Shrewsbury, Shropshire, SY2 6ND

You are requested to attend the above meeting.
The Agenda is attached

Claire Porter
Head of Legal and Democratic Services (Monitoring Officer)

Members of West Mercia Energy Joint Committee

Herefordshire Council

P Morgan
P Price

Shropshire Council

S Charmley
M Owen (Vice-Chairman)

Telford & Wrekin Council

B McClements
A England

Worcestershire County Council

J Smith
A Hardman (Chairman)

Your Committee Officer is:

Emily Marshall Committee Officer

Tel: 01743 252726

Email: emily.marshall@shropshire.gov.uk

AGENDA

1 Apologies for Absence

To receive apologies for absence.

2 Named Substitutes

To receive details of any Member nominated to attend the meeting in place of another Member.

3 Disclosable Pecuniary Interests

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

4 Minutes (Pages 1 - 6)

To receive the minutes of the West Mercia Energy Joint Committee meeting held on 24th February 2014.

Copy attached, marked 4.

5 Supplier Contracts

The Director of West Mercia Energy will provide a verbal update in line with the West Mercia Energy Standing Orders.

6 Statement of Accounts 2013/14 and Annual Governance Statement 2013/14 (Pages 7 - 64)

Report of the Treasurer is attached, marked 6.

7 External Audit - Audit Findings Report 2013/2014 (Pages 65 - 92)

Report of the External Auditor is attached, marked 7.

8 External Audit - Audit Fee Letter 2014/15 (Pages 93 - 96)

Report of the External Auditor is attached, marked 8.

9 Internal Audit - Payroll 2014/15 (Pages 97 - 102)

Report of the Audit Services Manager is attached, marked 9.

10 Internal Audit - Creditors 2014/15 (Pages 103 - 108)

Report of the Audit Services Manager is attached, marked 10.

11 Exclusion of Public and Press

To consider a resolution under Section 100 (A) of the Local Government Act 1972 that the proceedings in relation to the following items shall not be conducted in public on the grounds that they involve the likely disclosure of exempt information as defined by the provisions of Schedule 12A of the Act.

12 Exempt Minutes (Pages 109 - 110)

To receive the Exempt Minutes of the meeting of the West Mercia Energy Joint Committee held on 24th February 2014.
Copy attached, marked 12.

13 Internal Audit - General IT Controls Follow Up (Pages 111 - 116)

Report of the Audit Services Manager is attached, marked 13.

14 Distribution of Surplus (Pages 117 - 120)

Report of the Treasurer is attached, marked 14.

15 Business Plan and Trading Performance to Date 2014/15 - Update (Pages 121 - 126)

Report of the Director is attached, marked 15.

16 Minutes of the Flexible Energy Management Panel (Pages 127 - 148)

Report of the Director is attached, marked 16.

17 Energy Governance, Accountability, Risk and Reporting Policy (Pages 149 - 186)

Report of the Director is attached, marked 17.

18 Risk Management - Update (Pages 187 - 188)

Report of the Director is attached, marked 18.

19 Dates of Meetings 2015

To consider the dates and times of future meetings of the West Mercia Energy Joint Committee.